



pennsylvania
DEPARTMENT OF LABOR & INDUSTRY

Date: 02/27/2015

ABC COMPANY, INC.
1234 ABC Company Street Anywhere, PA 15555

Re: Executive Officer Exception from the
Provisions of the Workers Compensation Act
Federal Employer ID Number: 123456789

Dear ABC COMPANY:

This letter is notification that the following Executive Officers are registered as Executive Officers of ABC COMPANY INC:

JOHN SMITH
JANE JONES

As excepted executive officers, the above individuals have knowingly and voluntarily elected not to be employees of the above-named corporation for the purposes of the Pennsylvania Workers' Compensation Act, and therefore, waive any and all benefits and rights under the Act.

If the above individuals' status should change so that they are no longer entitled to the exception or if they would wish to withdraw their election, please notify the Bureau's Compliance section immediately.

Should you have any questions regarding this matter, you may contact us by telephone or mail.

Sincerely,

Anne Carmody, Manager
Compliance Section



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DEPARTMENT OF LABOR & INDUSTRY

Date: 02/27/2015

JOHN SMITH
1234 ABC Company Street Anywhere, PA 15555

Re: Executive Officer Exception from the
Provisions of the Workers Compensation Act
ABC COMPANY, INC.
Federal Employer ID Number: 12345679
Registration Date: 07/24/2012

Dear JOHN SMITH:

This letter verifies receipt and registration of your Declaration for Executive Officer Exception from the Provisions of the Pennsylvania Workers' Compensation Act as submitted to the Department of Labor and Industry, Bureau of Workers' Compensation. As an executive officer, you have knowingly and voluntarily elected not to be an employee of the above-named corporation for the purposes of the Pennsylvania Workers' Compensation Act, and therefore, waive any and all benefits and rights under the Act.

You have elected to be exempted from the provisions of the Pennsylvania Workers' Compensation Act; therefore, you may want to contact your health insurance carrier regarding your coverage for work-related injuries.

If your status should change so that you are no longer entitled to the exception or you want to withdraw your election, please notify the Bureau's Compliance Section immediately.

Should you have any questions regarding this matter, you may contact us by telephone or mail.

Sincerely,

Anne Carmody, Manager
Compliance Section